



BANQUET TERMS & CONDITIONS

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All reservations and agreements are made upon and subject to the rules and regulations of the Resort and the following terms and conditions:

AUDIO VISUAL SERVICES

Fairmont Scottsdale Princess will provide one (1) complimentary podium microphone per room with existing house sound. Additional microphones are available at a nominal fee. Our fully equipped Audio Visual Department is available twenty-four (24) hours a day to assist you. Additional electrical power is available in all function rooms. Charges will be based on labor and actual power dropped. Charges for power will be at \$1.50 per AMP, per leg, per day and labor charges at \$50.00 + tax per man hour. Please also refer to separate "Special Event and Production Guidelines" for additional terms and conditions.

CROWN P CORRAL

A minimum guarantee of one hundred (100) guests is required for all functions in this area. For groups of less than one hundred, a taxable service charge of \$5.00 per guest in attendance will be applied to the master account. Picnic tables are an existing set; an additional charge will apply for removal of any picnic tables.

FOOD AND BEVERAGES

Fairmont Scottsdale Princess is the only licensee authorized to sell, serve or distribute any food and beverages on property. No food or beverages of any kind will be permitted to be brought into the Resort by any guest or invitee including but not limited to gifts and amenities that are arranged for delivery to guest rooms.

FOOD ALLERGIES

In the event that any of the guests in your group has food allergies, you shall inform us of the names of such persons and the nature of their allergies, in order that we can take the necessary precautions when preparing their food. We undertake to provide, on request, full information on the ingredients of any items served to your group.

Should you not provide the names of the guests and the nature of their food allergies, you shall indemnify and hold us forever harmless from, and against, any and all liability or claim of liability for any personal injury that does not occur as a direct result of our negligence or the negligence of any of our representatives. In the event of such negligence by us, or any of our representatives, we shall be responsible for all expenses reasonably incurred in the defense of such liability or claim of liability.

Initials: _____



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FUNCTION ROOMS

Function rooms are assigned by the Resort according to the guaranteed minimum number of people anticipated. Room rental fees may be applicable. The Resort reserves the right to assign another room for a function in the event the room originally designated for such function shall become unavailable or inappropriate in the Resort's sole opinion.

GUARANTEES

In arranging for private functions, the final attendance must be definitely specified and communicated to the Resort by 11:00 am a minimum of three (3) working days prior to the event. This number will be considered a guarantee not subject to reduction and charges will be made accordingly.

For Events on:	Guarantee is due on the previous...
Monday	Thursday
Tuesday Wednesday	Friday
Thursday	Monday
Friday	Tuesday
Saturday Sunday	Wednesday

In some instances, more advanced notice may be required due to menu complexity, holidays, delivery or other constraints. If a guarantee is not given to the Resort by 11:00 am on the date it is due, the expected number(s) indicated on the banquet event order will become the guarantee. The set for groups up to 99 guests will be the same as the guarantee. For groups of 100 or more, the Resort will set 3% over the guarantee up to a maximum of 30 covers. The Resort will not be responsible for identical service to more than 3% over the guarantee. The set for all continental breakfasts, coffee breaks and receptions will be the same as the guarantee. The standard banquet set is six foot rounds of 10 people each. A service charge will apply if tables are set for less than 10 guests. The standard set for Crown Service is six foot rounds of eight people.

Additionally, menu selections received within 14 days of an event will be subject to a 20% increase on current period published banquet menu pricing.

LOST AND FOUND

Fairmont Scottsdale Princess will not assume or accept any responsibility for damages to or loss of any merchandise or articles left in the Resort prior to, during, or following any event.



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MENU SELECTION AND PRICES

Our creative staff will assist you in planning special menus, theme parties and events. We do ask that your final menu selection be submitted no later than four (4) weeks prior to the event. With the exception of Crown Service, all menus are limited to one entree selection. Current published menu prices are valid through July 30, 2010 and are subject to a taxable 24% service charge and the applicable state sales tax.

All prices are subject to increase due to unforeseen increases in operational expenses related to the client function. Such increases may result from, but are not limited to: increases in food and beverage prices, labor costs, taxes and/or reasonable substitutions of menu items. The client agrees to pay such increased prices and accepts any and all substitutions made by the Resort.

Client agrees to pay, in addition to the prices agreed upon and separate and apart there from, all Federal, State, District Taxes, and Service Charges that may be applicable.

OUTDOOR FUNCTIONS

The Resort reserves the right to make the final decision regarding outdoor functions. The decision to move a function to an indoor location must be made no later than 9:00pm the night before a breakfast, no later than 8:00am the day of a lunch, and 1:00pm the day of a dinner based on prevailing weather conditions and the local forecast. Outdoor functions including outdoor bands, DJs, etc., shall not extend past 10:00 p.m.

PACKAGES

Packages for meetings may be delivered to the Resort three (3) working days prior to the date of the function. The following information must be included on all packages to ensure proper delivery:

1. Name of Organization/Conference
2. Attention: [Hotel Guest's Name]
3. Date of Function

Special mailing services are available through the Business Center at a nominal fee. For your convenience and safety, we ask that all deliveries made on your behalf to our conference center are made through our loading and unloading area. This includes all outside contractors, such as musicians, florists, design companies, etc. Handling fees are as follows:

Weight	Fee per box
0-15 lbs	\$5.00
16-30 lbs	\$10.00
31-50 lbs	\$15.00
51-80 lbs	\$20.00
81-100 lbs	\$40.00
101-150 lbs	\$60.00
Pallets	\$125.00 and up



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PERFORMANCE

Performance is contingent upon the ability of the Resort to complete same, and is subject to labor troubles, disputes, strikes or picketing, accidents, government (federal, state or local) requisition, restrictions upon travel, transportation, food, beverages, or supplies and other causes, whether enumerated herein or not which are beyond the control of the Resort. In no event shall the Resort be liable for the loss of profit or other similar or dissimilar collateral or consequential damages, whether based on breach of contract, warranty, or otherwise.

PROPERTY DAMAGE

As a patron, you are responsible for any damage to any part of the Resort during the period of time you, your attendees, employees, independent contractors or other agents under the control of any independent contractor hired by you are in the Hotel. The Resort will not permit the affixing of anything to walls, floors or ceilings without prior approval.

SERVICE AND LABOR FEES

A taxable 24% service charge and the applicable state sales tax will be applied to all food and beverage charges. For private parties of (20) guests or less, the Resort will assess a taxable labor charge of \$50.00. Buffet service is available for (2) continuous hours. The Resort will assess a taxable labor charge of \$100.00 for each additional half hour.

PAYMENT

Payment shall be made in advance of the function, unless approved credit has been established with the Resort. If using credit, the client shall make a deposit at the time of contract signing. At least thirty (30) days prior to arrival of the group, total payment, including all taxes, gratuities and other miscellaneous charges including, but not limited to, destination services, golf, spa, as well as 90% of estimated function costs is due. If payment is sent within thirty (30) days of arrival, a certified check is required. A service charge of 1.8 percent per month is added to any unpaid balance over thirty days old. All pricing and interest charges are subject to change.

I accept the above terms and conditions:

_____ Name

_____ Title

_____ Company

_____ Date